



Heritage House Grants Application

NOTE: Grant Applications close on October 31st. Current granting focus is Wood Window Restoration

As the owner of a house listed on the heritage register of the City of Vancouver you are entitled to apply for a grant to assist you in restoring and maintaining the wood windows in your house. Up to 50% of the project cost to a maximum of \$2500 will be funded. As part of the program your house must be designated or legally protected as a heritage property. Please note: Exterior painting projects are funded separately through the True Colours paint granting program. (True Colours applications close February 1st of each year and are available by visiting www.vancouverheritagefoundation.org).

For information on the City of Vancouver Heritage Register and designation go to the city's website at www.city.vancouver.bc.ca and search< Heritage Register>; or phone the city at 604 873 7056.

Restore It! and True Colours are granting programs funded by the Vancouver Heritage Foundation, a charitable organization dedicated to the conservation of Vancouver's built heritage .

For information about the activities of the Vancouver Heritage Foundation, including downloading applications and guidelines for Restore It! and True Colours programs, please visit us on the web at www.vancouverheritagefoundation.org.

Address _____ **Date** _____
Number street postal code

Owner (s) _____

Owner Address _____ **Home Tel.** _____
(if different from above) Number Street Postal Code

Work Tel. _____ **E mail** _____ **Fax** _____

Consultant used for project: _____ **Tel.** _____
Architect, Heritage Consultant, Window supplier

As the owner or authorized agent for the above property, I hereby state that taxes on the above property are not in arrears, there are no liens on the property and that the property is covered by home, fire and earthquake insurance. I shall obtain all necessary authorizations and permits from the City of Vancouver before work commences. I agree that photographs and documents submitted to the Vancouver Heritage Foundation may be used for educational and fundraising purposes. I agree to site signage erected on my property during the project to promote the House Grants Program and the Vancouver Heritage Foundation.

The applicant shall not involve the Vancouver Heritage Foundation in any action, between any contractors, estimators, employees, works or agents and the applicant, arising from the renovation of a heritage building.

Signature _____



Heritage House Grants Application Guidelines For the restoration and maintenance of wood windows

Is My House Eligible?

Your house is eligible for a grant if:

- ❖ It is listed on the Heritage Register of the City of Vancouver. To find out visit www.city.vancouver.bc.ca and search <heritage register>.
- ❖ It is Designated, or is in the process of being designated, as a legally protected heritage building in the City of Vancouver. For information on Designation visit the city's website, www.city.vancouver.bc.ca and search, <heritage designation>.
- ❖ Its property taxes are paid and there are no liens against the property.
- ❖ It is covered by fire insurance. We also recommend earthquake insurance.

What projects receive funding?

Grants are given to projects that undertake the maintenance and restoration of original, or replication of the original, wood windows of designated heritage buildings.

Overall restoration plans are highly recommended so that the grants committee can see your project in the context of your plans for the whole house.

Preference will be given to projects that restore the original fabric of a house. When original detail is missing, new work should be based on historic and photographic research in the same or similar buildings.

When do I apply?

Applications are available from the Vancouver Heritage Foundation by phoning 604 264 9642 or they can be downloaded from www.vancouverheritagefoundation.org. Completed applications must be received by the Vancouver Heritage Foundation before October 31st of each year. Successful applicants will be notified in writing before December 31st. Owners are restricted to one RESTORE IT! grant per year. No more than 50% of any one restoration project, up to a maximum of \$2500, will be funded. All applications of eligible houses will be considered. No application will be considered to form any contractual or other obligation on the part of the Vancouver Heritage Foundation.

How do I apply?

Complete the application form in full, including the requested photographs and price quotes for the work to be done. Application forms and guidelines for Restore It and True Colours, the exterior paint granting program, can be downloaded by visiting www.vancouverheritagefoundation.org, or by phoning 604 264 9642 to receive an application package by mail.

Note that you must submit photos and 2-3 price quotes with your application. Include photos showing neighbourhood context, the entire house and the details that are part of your project. Please date your photos.

Do I need a permit?

Any exterior change to a building on the heritage register or to a designated building requires review by City of Vancouver Heritage Conservation Planning Group and possibly the Heritage Commission. Designated buildings also require approval by Vancouver City Council. Please contact the City of Vancouver Heritage Planning Group at 604 873 7056 for further information.

The City of Vancouver requires a building permit for most construction, alteration, addition, reconstruction or demolition. For more information on building permits contact the city at 604 873 7011.

The submission to, or approval of, an application to the Vancouver Heritage Foundation does not eliminate the need to apply to the City of Vancouver for a building permit.

When is the grant paid?

All work must be completed before December 31st in the year the grant is awarded. This includes an on site quality inspection by the Vancouver Heritage Foundation, evidence of full payment to contractor (submit paid invoices signed by contractor) and submission of photos of project details and entire house, including photos taken before, during and after completion. Please date photos.

Where do I submit my application?

Send your completed application to:
Vancouver Heritage Foundation
844 West Hastings Street
Vancouver BC V6C 1C8

For more information please contact:
Restore It Grant Committee
Vancouver Heritage Foundation
Tel. 604 264 9642
Fax 604 264 9643
m ail@vancouverheritagefoundation.org