



Before completing this application you must read and understand the **Heritage Energy Retrofit Grant Terms and Conditions**.

The Energy Advisor will help you decide on the retrofits that will benefit your home. You are not obligated to pursue any retrofits, but it is important to understand which retrofits qualify for funds from the Heritage Energy Retrofit Grant program.

### Successful candidates must meet the following criteria:

- The house is on the City of Vancouver Heritage Register **or** was constructed before 1940
- The primary heating type is oil *or* natural gas (*electric heating does not qualify, see the Terms and Conditions*)
- Applicant is the resident owner of the house, otherwise both the tenant and owner must sign the application
- The house is either a detached single-family residence, duplex, row home or townhouse with independent energy metering
- The applicant agrees to hire a Heritage Energy Retrofit Grant program Energy Advisor to conduct pre- and post-retrofit evaluations
- The applicant initiates a pre-retrofit evaluation and retrofit work within 45 days of receiving approval of inclusion in the grant program. Applicants are encouraged to complete retrofits within 4 - 8 months of completing the pre-retrofit evaluation. Vancouver Heritage Foundation (VHF) reserves the right to reallocate grant funding if approved applicants choose not to pursue the grant within this time frame.

Completion of the following steps are required in order to qualify for Heritage Energy Retrofit Grant funds:

- The Heritage Energy Retrofit Grant Application is approved by VHF;
- An Energy Advisor is hired by the applicant to conduct a pre-retrofit evaluation and offer recommendations;
- One or more of the recommended retrofits are implemented;
- A post-retrofit evaluation is conducted by the Energy Advisor.

After completing the post-retrofit evaluation, your energy advisor will submit your test results to VHF to calculate your grant. The value of the grant you receive will be determined by the greenhouse gas emission (GHG) reductions achieved by the retrofits implemented on your home, plus the qualifying value for traditional wood storm windows (within the \$3000 grant cap) and high efficiency toilets (separate from the \$3000 grant cap). The installation of qualifying new wood storm windows and toilets will be confirmed at the post-retrofit evaluation, and applicants will submit itemized receipts for storm windows and toilets indicating they meet the qualifying criteria (see requirements online and on Storm Window and Toilet Grant application forms provided to you during your pre-retrofit assessment) for the storm window and toilet grants. Reimbursement will be incorporated with other qualifying retrofit grant funds.

The renewed Home Energy Retrofit Grant program is open from September 2016 to October 31, 2018 or until all grant funds are allocated - whichever occurs sooner. You are encouraged to apply early and hire an Energy Advisor to conduct your pre-retrofit evaluation and then get started immediately on your retrofits if you are approved to participate. VHF will provide updates if the program will extend beyond October of 2018.

Please ensure you have completed the form in full prior to submitting your application. Incomplete applications will not be considered for the program.

The full Terms and Conditions and more information about the program are available online:

<http://www.vancouverheritagefoundation.org/heritage-energy-retrofit-grant/>

Please complete this form in full. Incomplete applications will not be reviewed. Completed forms can be printed and mailed to VHF at the address on the bottom of page 2. You may also scan completed forms and email them to mail@vancouverheritagefoundation.org. In both cases, please retain a copy for your records.

Contact Information - please print clearly

Property Owner Name (and Tenant if applicable) \_\_\_\_\_

Grant House Address \_\_\_\_\_ Vancouver, BC Postal Code \_\_\_\_\_

Owner Phone \_\_\_\_\_ Email \_\_\_\_\_ Mailing Address \_\_\_\_\_

Tenant Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

House Information

Year of construction \_\_\_\_\_ Is the house listed on the City of Vancouver Heritage Register?  Yes  No

If yes, please indicate category and any designation:  A  B  C  Legally Designated

What is the home type?

- Single family dwelling  Duplex  Townhouse/Rowhouse

Water Measures you wish to pursue:  free tap aerators  free shower heads  high efficiency toilets

Are you a current BC Hydro customer? Are you a current FortisBC customer?

- Yes  No  Yes  No

If No, please indicate which company currently powers your heat and hot water: \_\_\_\_\_

Please indicate the approximate square footage of the house: \_\_\_\_\_

What is the primary space heating system used in the house? (A primary heating system is defined as a system that provides heat to a minimum 50% of the home for the entire heating season).

- Oil  Gas  Solar Hot Water System  Heat Pump Hot Water Heater  Other (please indicate) \_\_\_\_\_

How is water heated in the house?

- Gas  Oil  Electric

Are the existing windows original to the house?

- Yes  No  Replacement and original  Not sure

Please indicate the kind of windows currently installed in the house (check all that apply).

- Single pane  Double glazed  Aluminum  Metal  Vinyl  Wood

Are you considering replacing windows, and/or altering the exterior of the home?

- Yes  No If yes, describe number and kind of windows, and exterior alterations: \_\_\_\_\_

Are you considering installing storm windows?

- Yes  No

Do you plan to make any alterations to exterior door(s)?

- Yes  No

Energy Retrofit Information

This house has participated in the Home Energy Rebate Offer / Home Renovation Rebate Program with FortisBC / BC Hydro or BC's LiveSmart Efficiency Incentive Program:  Yes  No

Please describe any retrofits that have already been completed:

How did you learn about the Heritage Energy Retrofit Grant program?

Please indicate to the best of your ability the energy retrofits that the house may benefit from (*Please note an Energy Advisor will offer recommendations based on their assessment, this is simply to offer scope*). Check all that apply.

**Draft proofing and/or Insulation**

- Window    Attic    Basement/Foundation Wall    Exposed Floor    Wall(s)  
 Window Repair    Storm Windows    Chimney Damper    Window replacement \*  
 \* Please provide details on page 1

**Installation of new heating equipment**

- High-Efficiency Furnace/Boiler    Electric Air-Source Heat Pump    High-Efficiency Water Heater  
 Heat Pump Hot Water Heater    Solar Hot Water Heating System    gas    electric

Are there any other retrofits that may affect energy efficiency that you are considering? If Yes, please specify:

**Optional: Utility Data Information**

I am willing to share twelve (12) months of energy consumption data pre- and post-retrofit.

- Yes    No    Scanned copies are included with this application

*Homeowners providing twelve (12) months of utility bills before retrofits, and 12 months of utility bill data after completion of retrofits will receive a \$50 Gift Card to Rona Inc. This data will assist in evaluating the grant program by allowing VHF and City Green Solutions to accurately calculate GHG reductions.*

**Images**

I have included current image(s) of the exterior of the home, including the front façade, sides and rear of house.

- Digital    Hard copy

**Signature**

Name of owner (and tenant if applicable) (please print) \_\_\_\_\_,

Signature(s) \_\_\_\_\_, Date \_\_\_\_\_

**By signing this application, I acknowledge I have read, understood and, if approved for this grant program, agree with and will abide by the Heritage Energy Retrofit Grant Terms and Conditions. All information I have submitted is true and correct. I agree to allow VHF and City Green access to and the use of personal information and all testing reports.**

*Participants will be required to indemnify and save harmless Vancouver Heritage Foundation, and their respective directors, officers, agents and employees from all liability, damages, claims, demands, expenses and costs for claims, costs for injury or death of any person, damage to or destruction of property and all economic loss suffered by any person arising for or occurring by reason of the Heritage Energy Retrofit Grant program, receipt of an incentive(s) or actual or alleged preparation or installation or use of the home energy improvement(s), including any actions or omissions by third party consultants or contractors in the preparation or installation of the home energy improvement(s).*

Thank you to our Project Partners, City of Vancouver Sustainability Group and Water Engineering Department, and our Delivery Partner, City Green Solutions



Completed and signed applications may be mailed to:  
 Vancouver Heritage Foundation  
 #402 - 510 W. Hastings St., Vancouver, BC V6B 1L8

Alternatively, completed and signed applications can be scanned and emailed to:  
 mail@vancouverheritagefoundation.org

Would you like to be added to Vancouver Heritage Foundation’s email list for VHF updates? Yes